

Niederwald City Council
July 2, 2024, Council Meeting Minutes

The following represents the actions taken by the Niederwald City Council in the order they occurred during the City Council meeting.

Mayor Charles Bisson called the meeting to order at 7:02 p.m.

Roll was called. Council members in attendance were:

Diane Shirey
Dawn Bowen
Ken Perry
Connie Wood

Jaime Aragon was absent.

City Administrator, Reynell Smith and City Clerk, Zach Cronshey were also in attendance.

A moment of silence was observed.

Presentations: Tennyson Moreno gave an introduction and informed us of his candidacy for State Representative for HD45.

Public Comment: None

Agenda Item 1. Discussion and possible action on Minutes of June 4, 2024 Meeting.

Synopsis: The Council and Mayor reviewed the meeting minutes as presented; some changes were discussed.

Motion: Council Member Shirey made a motion to amend the minutes as discussed and this motion was seconded by Council Member Perry.

Vote:

Diane Shirey - Yes
Dawn Bowen - Yes
Ken Perry - Yes
Connie Wood - Abstain

Motion passed.

Agenda Item 2. Discussion and possible action on Financials for May, 2024.

Synopsis: The City Administrator provided the Council with the most current financials and informed them of which statements were up to date.

Motion: No action was taken.

Agenda Item 3. Discussion and possible action on approving a re-plat of Lot 11, Section 2B of Studio Estates Subdivision.

Synopsis: The City Administrator discussed with Council whether to approve the re-plat of Lot 11, in Section 2B of Studio Estates Subdivision. It was mentioned that the county has already approved it, but the city had tabled it in a previous City Council meeting pending the county's approval.

Motion: Council Member Wood made a motion to approve the re-plat of Lot 11, Section 2B of Studio Estates Subdivision and the motion was seconded by Council Member Perry.

Vote:

Diane Shirey - Yes
Dawn Bowen - Yes
Ken Perry - Yes
Connie Wood - Yes

Motion passed.

Agenda Item 4. Discussion and possible action on approving a variance for air conditioning requirements on energy efficient home at 310 Martin Church Road.

Synopsis: The City Administrator explained the process required by ATS for Manual J calculations.

Motion: Council Member Wood made a motion to grant a variance and to waive the fee for the Manual J calculations and the motion was seconded by Council Member Perry.

Vote:

Diane Shirey - Yes
Dawn Bowen - Yes
Ken Perry - Yes
Connie Wood - Yes

Motion passed.

Agenda Item 5. Discuss and approve award to selected grant management firm for grant pre-application, application, and implementation services for the City of Niederwald's 2025-2026 Texas Community Development Grant Fund Program as administered by the Texas Department of Agriculture. If applicable, City of Niederwald's designated representative is authorized to negotiate and agree to a final fee on behalf of the City of Niederwald.

Synopsis: City Council and the Mayor discussed the matching funds needed for this grant and the process to finish the grant application and implementation.

Motion: Council Member Shirey made a motion to approve award to selected grant management firm for grant pre-application, application, and implementation services for the City of Niederwald's 2025-2026 Texas Community Development Grant Fund Program as administered by the Texas Department of Agriculture. If applicable, City of Niederwald's designated representative is authorized to negotiate and agree to a final fee on behalf of the City of Niederwald and the motion was seconded by Council Member Wood.

Vote:

Diane Shirey - Yes

Dawn Bowen - Yes

Ken Perry - Yes

Connie Wood - Yes

Motion passed.

Agenda Item 6. Consideration and approval of resolution of the City Council of the City of Niederwald, Texas, accepting for filing a landowner petition requesting the creation of the Covered Wagon Public Improvement District; authorizing and directing that notice of the public hearing be given as required by law; providing for an immediate effective date; and resolving other matters in connection therewith.

Synopsis: Chris Guevara explained the petition to create the Covered Wagon Public Improvement District to the City Council.

Motion: Council Member Wood made a motion to accept the filing of a petition to create the Covered Wagon Public Improvement District authorizing and directing that notice of the public hearing be given as required by law, providing for an immediate effective date; and resolving other matters in connection therewith and the motion was seconded by Council Member Bowen.

Vote:

Diane Shirey - Yes

Dawn Bowen - Yes

Ken Perry - Yes

Connie Wood - Yes

Motion passed.

Agenda Item 7. Discussion and possible action to allow paid time off for City Administrator to attend Texas State Certified Public Manager training and update on status of Texas Registered Municipal Clerk certification.

Synopsis: The City Administrator explained to the Council the status of her continuing education.

Motion: No action Taken

Agenda Item 8. Discussion and possible action on authorizing City Administrator to select a payment system for receiving payments from applicants on the MyGov permitting website and/or office.

Synopsis: The Mayor and City Council discussed different options presented for the payment services needed to proceed with the MyGov permitting website.

Motion: Council Member Perry made a motion to use Authorize.net for receiving payments from applicants on the MyGov permitting website and the motion was seconded by Council Member Wood.

Vote:

Diane Shirey - Yes
Dawn Bowen - Yes
Ken Perry - Yes
Connie Wood - Yes

Motion passed.

Agenda Item 9. Discussion and possible action on entering an interlocal agreement with Texas Municipal League Intergovernmental Risk Pool to join the Pool's new Cyber Fund in order to have coverage for cyber liability and data breach response coverage.

Synopsis: The City Administrator discussed with the council the new Cyber Fund for the Texas Municipal League Intergovernmental Risk Pool, covering cyber liability.

Motion: Council Member Bowen motioned to opt for the core plus insurance option, and the motion was seconded by Council Member Wood.

Vote:

Diane Shirey - Yes
Dawn Bowen - Yes
Ken Perry - Yes
Connie Wood - Yes

Motion passed.

Agenda Item 10. Discussion and possible action on setting a workshop for 2024-2025 Proposed Budget.

Synopsis: The City Administrator discussed with City Council and Mayor on the process to complete a proposed budget for the City of Niederwald for 2024-2025.

Motion: No action Taken

Agenda Item 11. Discussion and possible action on paying outstanding bills in excess of City Secretary's authorized limits.

Synopsis: The City Secretary discussed with the City Council and Mayor the invoices that need to be paid.

Motion: Council Member Perry made a motion to authorize the City Secretary to pay outstanding bills and the motion was seconded by Council Member Wood.

Vote:

Diane Shirey - Yes

Dawn Bowen - Yes

Ken Perry - Yes

Connie Wood - Yes

Announcements:

Next meeting: August 6, 2024, at 7:00 p.m.

Special Call Meeting: August 20, 2024

The Meeting adjourned at 8:15 p.m.

Attest:

Mayor
City of Niederwald

City Secretary
City of Niederwald