

Niederwald City Council
July 10, 2023 Council Meeting Minutes

The following represents the actions taken by the Niederwald City Council in the order they occurred during the City Council meeting.

Mayor Charles Bisson called the meeting to order at 7:12 p.m.

Role was called. Council members in attendance were:

Ken Perry
Diane Shirey
Dawn Bowen
Connie Wood
City Administrator Sara Montgomery
Absent: None

A moment of silence was observed.

Presentations: None

Public Comment: None

Agenda Item 1. Discussion and possible action on minutes of: June 5, 2023 City Council meeting.

Synopsis: The minutes of June 5, 2023 council meeting were presented.

Motion: Council Member Bowen motioned to accept the minutes with corrections, Council Member Perry seconded the motion.

Vote: Perry - Yes
Wood - Abstain
Shirey - Yes
Bowen - Yes

Motion Passed

Mayor Bisson adjourned the City Council Meeting at 7:15 p.m. to go into a Public Hearing on a Subdivision Variance at 700 Marks Way.

Synopsis: Discussions on the Subdivision Variance for 700 Marks Way were made.

Mayor Bisson reconvened the City Council Meeting at 7:16 p.m.

Agenda Item 2. Discussion and possible action to accept the Subdivision Variance at 700 Marks Way.

Synopsis: The City received a Subdivision Variance request for a proposed Subdivision at 700 Marks Way. The request was a variance for the minimum required 125 feet of frontage on a public road per the City of Niederwald's Subdivision Ordinance. Lot 1 had a total of 124.88 feet of frontage on a public road and Lot 2 had a total of 124.3 feet of frontage on a public road.

Motion: Council Member Bowen motioned to accept the Subdivision Variance request, Council Member Shirey seconded the motion.

Vote: Perry - Yes
Wood - Yes
Shirey - Yes
Bowen - Yes

Motion Passed

Mayor Bisson adjourned the City Council Meeting at 7:18 p.m. to go into a Public Hearing on a Subdivision at 700 Marks Way.

Synopsis: Discussions on the Subdivision Application for 700 Marks Way were made.

Mayor Bisson reconvened the City Council Meeting at 7:18 p.m.

Agenda Item 3. Discussion and possible action regarding a Subdivision at 700 Marks Way

Synopsis: The Subdivision Application for 700 Marks Way was presented to City Council. Lot 1 consists of 2.18 acres, and Lot 2 consists of 1 acre.

Motion: Council Member Bowen motioned to approve the Subdivision at 700 Marks Way, Council Member Wood seconded the motion.

Vote: Perry - Yes
Wood - Yes
Shirey - Yes
Bowen - Yes

Motion Passed

Mayor Bisson adjourned the City Council Meeting at 7:19 p.m. to go into a Public Hearing on the Aloha Subdivision at 107 Appaloosa.

Synopsis: Discussions on the Subdivision Application for Aloha Subdivision were made.

Mayor Bisson reconvened the City Council Meeting at 7:21 p.m.

Agenda Item 4. Discussion and possible action regarding a Subdivision at 107 Appaloosa.

Synopsis: The Subdivision Application for Aloha Subdivision located at 107 Appaloosa was presented to City Council. Sara advised the Council that the Aloha Subdivision was in compliance with the City's Subdivision Ordinance. Lot 1 of the Aloha Subdivision consists of 1.25 acres, and Lot 2 of the Aloha Subdivision consists of 1.25 acres.

Motion: Council Member Bowen motioned to approve the Aloha Subdivision, Council Member seconded the motion.

Vote: Perry - Yes
Wood - Yes
Shirey - Yes
Bowen - Yes

Motion Passed

Agenda Item 5. Discussion and possible action regarding Caldwell County Emergency Services District #5.

Synopsis: Sara presented Caldwell County Emergency Services District #5 proposal to the City Council. The proposal from Caldwell County Emergency Services District #5 is very similar to the Emergency Services offered to the City of Niederwald by Hay County Emergency Services. This proposal is to gain signatures from the surrounding cities to grant petition for Caldwell County Emergency Services.

Agenda Item 9. Discussion and possible action on streetlights at bus routes in the City of Niederwald city limits.

Synopsis: Sara provided the Council with bus stops for Lockhart ISD that were within the city limits of the City of Niederwald. These stops were not residential stops. The stops included group drop off and pick up locations. At this time Hays CISD had not sent over their bus stop locations in the city limits of the City of Niederwald.

Motion: Council Member Bowen motioned to table any action until the stops from Hays CISD were received, Council Member Shirey seconded the motion.

Vote: Perry - Yes
Wood - Yes
Shirey - Yes
Bowen - Yes

Motion Tabled

Agenda Item 10. Discussion and possible action to revise the City of Niederwald Fee Schedule.

Synopsis: Sara presented a revised fee schedule to the Council. The revision included fee schedules from surrounding cities for review and comparison. It was noted that the City of Niederwald fee schedule was lower than most surrounding cities. Council Member Wood recommended the City do an annual review of the fee schedule. Council Member Bowen wanted to review a breakdown of office time, including utilities, to explain the increase.

Motion: Council Member Bowen motioned to table until more information was obtained, Council Member Shirey seconded the motion.

Vote: Perry - Yes
Wood - Yes
Shirey - Yes
Bowen - Yes

Motion Tabled

Agenda Item 11. Report on city operations and activities by City Administrator.

Synopsis: Sara advised the Council on city operations and activities. Lots of work has been put into getting all documents uploaded to include Sara as the new City Administrator. There have been discussions to pursue an ETJ swap with the City of Uhland. Prairie Lakes has started sending in building permit applications and is progressing. The Prairie Lakes "Mixed-Use" Commercial is working on an amendment to the Development agreement to include Townhomes as an acceptable use. Sara has been working closely with Reynell in training her as the Assistant City Secretary. The City Staff has been in contact with the Engineer to receive an engineer plan to address the road base failure at Gini Lane. BVRT reached out to Sara, per a previous meeting, to see about mowing the park using city equipment. BVRT has also offered to assist with the cleaning of the City Park. Sara updated the Council on the progress of Reynell. Reynell has been working on filing, getting everything organized. She has also been working on studies and classes for the Municipal Court.

Motion: No Action Taken

Agenda Item 12. Discussion and possible action on financial reports for fiscal year to date.

Synopsis: The financial reports for the fiscal year to date were presented to the Council.

Motion: No action Taken.

Agenda Item 13. Discussion and possible action on paying outstanding bills in excess of City Administrator's authorized limits.

Synopsis: Sara presented the Council invoices from ATS and Bovey & Cochran. The ATS invoices included (12) invoices from ATS inspections for \$780. Bovey & Cochran invoice included charges for

Studio Estates, Gini Lane, Development Agreement for Brohn Homes, and Dollar General next to Trinity United Church for a total of \$1,683.00

Motion: Council Member Perry motioned to pay invoices presented, Council Member Bowen seconded the motion.

Vote: Perry - Yes
Wood - Yes
Shirey - Yes
Bowen - Yes

Motion Passed

Announcements:

~~August 7, 2023 - Council Meeting~~

Meeting was adjourned at 8:13 p.m.

Attest:

Mayor
City of Niederwald

City Secretary
City of Niederwald