

Niederwald City Council
September 2, 2025, Council Meeting Minutes

The following represents the actions taken by the Niederwald City Council in the order they occurred during the City Council meeting.

Mayor Connie Wood called the meeting to order at 7:00 p.m.

Roll was called. The council members in attendance were:

Caleb Jones
Ernesto Madrigal
Emily Iverson

Also present: City Administrator Reynell Smith, City Secretary Zach Cronshey, and City Attorney Luke Cochran.

A moment of silence was observed.

Pledges were made to the American and Texas flags.

Presentations: None

Public Comment: None

Agenda Item 1. Discussion and possible action on the minutes from the August 26th , 2025 regular City Council meeting.

Synopsis: Council reviewed the minutes from the previous meeting. No corrections were made.

Motion: Council Member Madrigal moved to approve the minutes as presented, and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes
Ernesto Madrigal – Yes
Emily Iverson – Yes

Motion passed.

Agenda Item 2. Discussion and possible action on Financials for July 2025.

Synopsis: Council reviewed the July financials. A discrepancy was noted in the petty cash adjustment, which continued to appear incorrectly despite prior corrections. Staff will recheck reconciliations with assistance from the City Clerk. No other issues were reported.

Motion: No action taken.

Agenda Item 3. Discussion and possible action on paying outstanding bills in excess of City Secretary's authorized limits.

Synopsis: Council reviewed an invoice from Bovy & Cochran in the amount of \$3,947.34. Council requested additional detail and sign-off before approval.

Motion: No action taken.

Agenda Item 4. Updates from City Administrator.

Synopsis: The City Administrator reported on activities including

- Plant tour with BVRT and review of site development plans.
- Preparation for National Night Out, including door prizes and supplies.
- Meetings with developers (Covered Wagon project) and Paloma Meadows, with reimbursement received.
- Participation in regional planning and emergency management meetings.
- Ongoing training, seminars, and coursework for municipal certifications.
- Audit coordination with Donald Allman.
- Workforce Commission program bringing two maintenance employees to the City at no payroll cost for six months.
- Coordination with FEMA, TML, GSLA, and regional partners.
- Work on grant applications, and city operations planning.
- General maintenance and office improvements.

Motion: No action taken.

Agenda Item 5. Updates from City Secretary.

Synopsis: The City Secretary reported on:

- Ongoing election coordination with Hays and Caldwell Counties.
- Preparation of agendas and minutes.
- Successful completion of the third TMCA exam.
- Progress digitizing city records, including clearing filing cabinets and scanning building permits into a permanent digital archive.

Motion: No action taken.

Agenda Item 6. Discussion and possible action on approving the 2024 financial audits conducted by Donald Allman and authorizing payment.

Synopsis: Auditor Donald Allman presented the audit report.

- Assets exceeded liabilities by \$2,102,594 as of September 30, 2024.
- Net income of \$276,904 was reported.
- Revenues more than doubled compared to the prior year, largely due to permits, property tax, sales tax, and franchise fees.
- The audit confirmed a strong financial position with no debt and unrestricted funds.

Motion: Council Member Jones made a motion to approve the 2024 financial audit and authorize payment, seconded by Council Member Iverson.

Vote:

Ernesto Madrigal – Yes
Emily Iverson – Yes
Caleb Jones – Yes

Motion passed.

Agenda Item 7. Discussion and possible action to adopt the proposed tax rate for fiscal year October 1, 2025 through September 30, 2026.

Synopsis: Council discussed the proposed tax rate. Options included the no-new-revenue rate, voter-approval rate, and adjusted unused increment rate. After discussion, Council agreed on a proposed tax rate of \$0.0790 per \$100 valuation which is the 2025 Voter-approval rate.

Motion: Council Member Jones made a motion to adopt the proposed tax rate of \$0.0790/\$100 valuation for FY 2025–2026, seconded by Council Member Iverson.

Vote:

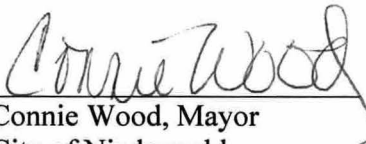
Ernesto Madrigal – Yes
Emily Iverson – Yes
Caleb Jones – Yes

Motion passed.

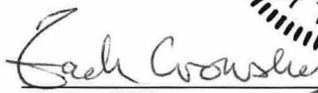
Announcements:

Next meeting: Tuesday, September 23rd 2025

The meeting adjourned at 7:37 p.m.


Connie Wood, Mayor
City of Niederwald

Attest:


Zach Cronshey, City Secretary
City of Niederwald

