

**Niederwald City Council**  
**December 3, 2025, Special Called Council Meeting Minutes**

The following represents the actions taken by the Niederwald City Council in the order they occurred during the Special Called City Council meeting.

Mayor Pro Tem Ernesto Madrigal called the meeting to order at 7:00 p.m.

Roll was called. The council members in attendance were:

Stephanie Reyes  
Ernesto Madrigal  
Emily Iverson  
Alex Corpus

City Secretary Zach Cronshey and City Attorney Luke Cochran were also in attendance.

A moment of silence was observed.

Pledges to the American and Texas Flag.

**Presentations:** None

**Agenda Item 1. Discussion and possible action to appoint an individual to the vacant City Council position.**

**Synopsis:** Council discussed filling in the vacant City Council seat. Cheryl Williams was present for consideration.

**Motion:** Council Member Madrigal made a motion to appoint Cheryl Williams to the vacant City Council position. The motion was seconded by Council Member Iverson.

**Vote:**

Stephanie Reyes – Yes  
Ernesto Madrigal – Yes  
Emily Iverson – Yes  
Alex Corpus – Yes

**Motion passed.**

*Following the vote, Cheryl Williams was administered the Oath of Office by the City Secretary and took her seat at the council table.*

**Agenda Item 2. Discussion and possible action on the minutes from the November 25, 2025 regular City Council meeting.**

**Synopsis:** Council reviewed the minutes from the November 25, 2025 regular meeting. A correction was noted regarding assignment of responsibility under Agenda Item 9.

**Motion:** Council Member Madrigal made a motion to approve the minutes from the November 25, 2025 regular City Council meeting with the noted correction. The motion was seconded by Council Member Reyes.

**Vote:**

Stephanie Reyes – Yes  
Ernesto Madrigal – Yes  
Emily Iverson – Yes  
Alex Corpus – Yes  
Cheryl Williams – Yes

**Motion passed.**

**Agenda Item 3. Discussion and possible action on paying outstanding bills in excess of City Secretary's authorized limits.**

**Synopsis:** The City Secretary presented a list of outstanding bills, including routine operating expenses and professional service invoices. Council discussed the tekRESCUE invoice, appraisal district fees, and engineering-related invoices.

**Motion:** Council Member Reyes made a motion to approve payment of outstanding bills in excess of the City Secretary's authorized spending limit. The motion was seconded by Council Member Iverson.

**Vote:**

Cheryl Williams – Yes  
Stephanie Reyes – Yes  
Ernesto Madrigal – Yes  
Emily Iverson – Yes  
Alex Corpus – Yes

**Motion passed.**

**Agenda Item 4. Discussion and possible action on request for compensation for additional hours worked by City Secretary.**

**Synopsis:** Council discussed compensation related to additional work hours associated with prior scheduling practices involving lunch and break periods.

**Motion:** Council Member Iverson made a motion to approve additional compensation to the City Secretary in an amount up to \$5,385.06, pending review and approval by Council Members Reyes and Iverson, and to authorize the City Secretary access to QuickBooks for payroll

processing in coordination with the bookkeeper. The motion was seconded by Council Member Madrigal.

**Vote:**

Cheryl Williams – Yes  
Stephanie Reyes – Yes  
Ernesto Madrigal – Yes  
Emily Iverson – Yes  
Alex Corpus – Yes

**Motion passed.**

*After final review, the actual amount paid under this authorization was \$5,298.75.*

**Announcements:**

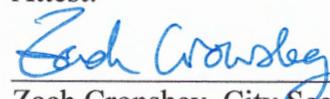
- Council announced that work on the ADA-compliant parking space at City Hall would be temporarily delayed while additional quotes are obtained to reduce costs.
- Council announced the cancellation of the December 23, 2025 meeting.
- Council announced the next City Council meeting would be held on Tuesday, January 6, 2026.

Next City Council Meeting: Tuesday, January 6, 2026.

The meeting adjourned at 7:32 p.m.

  
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Mayor Pro Tem Ernesto Madrigal  
City of Niederwald

Attest:

  
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Zach Cronshay, City Secretary  
City of Niederwald